



Rise Carr
COLLEGE



Eldon
HOUSE



Connect



Home & Hospital
TEACHING SERVICE

Provider Access Policy

POLICY REVIEW AND ADOPTED BY MANAGEMENT COMMITTEE	DATE
REVIEWED:	September 2025
REVIEW FREQUENCY:	Annually
DATE OF NEXT REVIEW:	September 2026
RESPONSIBLE OFFICER / REVIEWED BY:	Headteacher

1. Aims

At Rise Carr College we aim to provide all students from Year 8 to 11 with meaningful opportunities to explore a wide range of future options.

This policy statement aims to set out our school's arrangements for managing the access of education and training providers to students for the purpose of giving them information about their offer. It sets out:

- Procedures in relation to requests for access
- The grounds for granting and refusing requests for access
- Details of premises or facilities to be provided to a provider who is given access

As a school we aim to:

- Develop knowledge and awareness among our students of all career pathways available to them, including technical qualifications and apprenticeships
- Support students in learning more about opportunities for education and training outside of school, before they make crucial choices about their future options
- Reduce drop-out from courses and avoid the risk of students becoming NEET (not in education, employment or training)

2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must provide a minimum of 6 encounters with technical education or training providers to all students in years 8 to 13 (see more detail in section 2.1 below).

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students.

This is outlined in:

- Section 42B of the [Education Act 1997](#)
- [Education and Skills Act 2008](#)
- [The School Information \(England\) Regulations 2008](#)
- The [Skills and Post-16 Education Act 2022](#)
- Guidance from the Department for Education (DfE) on [careers guidance and access for education and training providers](#)

This policy shows how our school complies with these requirements.

3. Student entitlement

- Find out about further education training, technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships, e.g. through activities and events such as options events, assemblies and taster events

- Understand how to make applications for the full range of academic and technical courses
- Have a minimum of 6 encounters with providers
- These encounters must happen for a reasonable period of time during the standard school day.
- As a school we can provide complementary experiences but encounters outside of school hours won't count towards these requirements.
- We offer our students the encounters set out above, in line with the requirements.
- Access to providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. We are committed to encouraging all students to make decisions about their future based on impartial information.

Students in Year 8 and 9

- All students in these year groups are offered:
- 2 encounters with education and training providers
- All students must attend
- Encounters can take place any time during year 8, and between 1 September and 28 February during year 9

Students in Year 10 and 11

- All students in these year groups are offered, as a minimum:
- 2 encounters with education and training providers
- All students must attend
- Encounters can take place any time during year 10, and between 1 September and 28 February during year 11

3.1 Meaningful encounters with providers

Our school is committed to providing meaning encounters for all students.

A meaningful encounter:

- Is where the student can explore what it is like to learn, develop and succeed in that environment
- Involves meeting both staff and learners/trainees
- Has a clear purpose
- Is underpinned by learning outcomes that are appropriate to the needs of the student
- Involves a 2-way interaction between the student and the provider
- Includes information about the provider, such as their recruitment and selection processes, the qualifications that provider offers and the careers these could lead to
- Describes what learning or training with the provider is like
- Is followed by opportunities for the student to reflect on the insights, knowledge or skills gained through the encounter

4. Management of provider access requests

4.1 Procedure

A provider wishing to request access should contact:
 Sally Hudson (Headteacher) s.hudson@risecarrcollege.org.uk
 Kirsty Dunn (Careers Lead) k.dunn@risecarrcollege.org.uk
 Telephone: 01325 348600

4.2 Opportunities for access

There are a number of events, integrated into our careers programme, that offer providers an opportunity to come into school to speak to students and/or their parents/carers.

Please speak to our Careers Lead to identify the most suitable opportunity for you.

In the following table:

- Outline examples of the opportunities provided for training and education providers to speak to students and/or their parents/carers
- Set out the times at which access will be given

We've provided some examples:

	AUTUMN TERM	SPRING TERM	SUMMER TERM
YEAR 8	Taster Day at local college Drop down careers day with independent Careers Advisor	Enrichment visits/speakers may be organised	Enrichment visits/speakers may be organised
YEAR 9	Post 16 Options event from a local college	Keyworker and PSHE opportunities - employability skills	Enrichment visits/speakers may be organised
YEAR 10	Discovery Day Tasters at local colleges Work experience Keyworker and PSHE opportunities - employability skills	Networking event with providers and employers Work experience Keyworker and PSHE opportunities - employability skills	Work experience preparation sessions Work experience Keyworker and PSHE opportunities - employability skills
YEAR 11	Application Workshop Presentations and visits to/from local colleges and providers	Post-16 parents information Post-16 taster sessions Local college Interviews Apprenticeships – support with applications	Post-16 transition planning and support

Please speak to our careers team to identify the most suitable opportunity for you. These events will run in line with any measures related to public health incidents, including COVID-19.

4.3 Granting and refusing access

Our provision includes various opportunities for students to access a range of events. These are integrated into Rise Carr College's careers programme and curriculum as well as hosting or attending one off events that provide such opportunities.

The integrated events are usually delivered internally, with contribution from external providers where necessary.

The one-off events, such as a college open days or an apprenticeship fair, are regularly advertised to our students and where appropriate we will arrange a visit, during the school day, for a select group of students to attend. These events will run in line with any measures related to public health incidents, including COVID-19

The school has an independent and impartial careers adviser from CareerWave who works with students to ensure they are able to make an informed choice about their next steps. The adviser will see all of our KS4 cohort at least once, but where necessary repeat appointments can be made. They will also do work with other age groups.

Our Pastoral Team will work with students who have been identified as risk of NEET (Not in Education, Employment or Training). They will inform students about the opportunities that other providers have, and when needed, they will complete application forms together for those selected college or apprenticeship placements.

4.4 Safeguarding

Our safeguarding/child protection policy outlines the school's procedure for checking the identity and suitability of visitors.

Education and training providers will be expected to adhere to this policy.

4.5 Premises and facilities

Once visits have been agreed, the school will provide appropriate facilities to facilitate the visit, along with any equipment requested by the provider, where it is available.

Sessions can be held in different venues according to the number of students and the requirements of the provider.

Visits can be in a classroom environment with small groups. We also have the facility to deliver safe personalised sessions.

We are happy to work with providers to provide any resources we can that make their visit possible and we are happy to accommodate those that need to bring extra equipment into the school in order to showcase what they do. Providers are welcome to leave a copy of their prospectus or other relevant course literature at reception for the attention of The Attendance and Progression Officer. Rise Carr College will place the literature so it is freely available to students during the course of the school day.

Each room has a careers noticeboard where information is and can be displayed.

5. Working with parents and carers

We aim to involve parents and carers in our careers programme and welcome your attendance at encounters with providers in school

If you would like to speak to the school about encounters with providers, please contact main reception to set up a meeting.

We also welcome feedback from parents and carers to help improve our offer of encounters with providers.

6. Links to other policies

- Safeguarding/child protection policy

7. Monitoring arrangements

The school's arrangements for managing the access of education and training providers to students are monitored by Sally Hudson (Headteacher).