



# Charging Policy

POLICY REVIEW AND ADOPTED BY MANAGEMENT COMMITTEE	DATE
REVIEWED:	September 2023
REVIEW FREQUENCY:	Three years
DATE OF NEXT REVIEW:	September 2026
RESPONSIBLE OFFICER / REVIEWED BY:	Headteacher

## **Policy Statement**

This policy outlines the underlying principles and values central to the inclusive ethos of Rise Carr College (RCC). All education during school hours is free, this includes materials, equipment and ingredients used in catering.

## **Aims**

We recognise the valuable contribution that a wide range of additional activities, including trips, clubs and residential experiences can make towards learners' education. When appropriate RCC will provide these activities as part of our broad and balanced curriculum. No learner will be left out of an activity because their parents or carers cannot or will not make a contribution of any kind. We aim to:

- make RCC activities accessible to learners regardless of family income.
- provide a process which allows activities to take place at a minimum or no cost to parents or carers
- respond to the wide variations in family income whilst not adding unexpected burdens to the RCC budget

We will not make charges for:

- education provided during school hours (including the supply of any materials, books, instruments or other equipment);
- education provided outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for at the school, or part of religious education;
- school breakfasts or lunchtime meals
- entry for a prescribed public examination, if the pupil has been prepared for it at the school. We reserve the right to bill parents/ carers for non attendance at any public examination;
- education provided on any trip that takes place during school hours;
- education provided on any trip that takes place outside school hours if it is part of the National Curriculum, or part of a syllabus for a prescribed public examination that the pupil is being prepared for at the school;
- transporting registered pupils to or from the school premises, where the local education authority has a statutory obligation to provide transport;
- transporting registered pupils to other premises where the governing body or local education authority has arranged for pupils to be educated;

The following is a list of typical (but not exhaustive) trips or visits:

- Visits to museums/galleries/exhibition
- Visit to places of worship such as a mosque, church, cathedral, synagogue
- Musical events
- Reward visits i.e. to the cinema
- Outdoor activities
- Sporting venues

## **Residential Visits**

Occasionally RCC undertakes a residential visit. We would not ask parents / carers to contribute to this except perhaps to provide your child with money for the purchase of personal treats.

## **Uniform**

Students are advised that our compulsory uniform is a RCC polo shirt. Two RCC polo shirts are provided free of charge. Additional polo shirts can be purchased for £9 each which is the purchase price for RCC. RCC hoodie sweatshirt are available at a cost of £11 but this is not compulsory uniform and students are welcome to wear a black jumper/hoodie of their own.

## **School Lunches**

School lunches are free of charge to all students regardless of FSM status. Students have a choice of a hot main meal or a choice of baguettes and then a pudding. We also offer free juice, tea, coffee, hot chocolate and toast/bagels before 9.30am.

### **Loss or Damage**

Parents or Carers may be asked to meet the costs of repair or replacement of Centre property lost or damaged as a result of a learner's inappropriate or unacceptable behaviour. This however is rare and would be a last resort as we prefer to offer reparation options instead. Where there has been repeat damage on many different occasions then we will aim to recover costs from parents and in an effort to avoid involving the police and having the student incur a criminal record at such a young age.

### **Remissions**

Those parents in receipt of one or more of the credits below may be offered assistance in any payment due:

- Income Support
- Income Based Jobseekers Allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, provided that Working Tax Credit is not also received
- State Pension

### **Recharges to Schools**

Rise Carr College will recharge host schools a daily rate of £65 plus any Pupil Premium/LAC funding for each dual registered student. For Clifton House provision, this will be £45 per half day plus any transport costs. These recharges will be made half termly and schools will be given a full breakdown of costs. A full academic year's provision at Rise Carr College totals 190 days and this will be recharged to schools regardless of student attendance, unforeseen school closures and staff training days. Year 11 student costs will be recharged up until the last day of the Summer term in July. Any additional alternative provision costs requested by the host schools will also be included in the half termly recharge

### **Monitoring and Evaluation**

The charging and remissions policy will be reviewed by the Management Committee during the academic year.